

**DRY DRAYTON PARISH COUNCIL
MINUTES OF THE MEETING
HELD ON TUESDAY 21 JUNE 2011 AT 8 PM IN THE VILLAGE HALL**

Present: Cllrs: N Irish, F Northrop, N Rosewell, R Stamford (Chairman) and D Wyatt.

In attendance: Cllr Reynolds (District), Cllr Waters (District), PCSO C Reeve (Police), one member of the public and Mrs G Stoehr (Clerk)

1. To elect a Chairman and to receive the declaration of acceptance of office

Cllr Stamford was elected to chair this meeting.

Comments and observations from members of the public and District & County Councillors' reports

Police Community Support Officer (PCSO) Reeve was welcomed to the meeting and reported that there had been no crimes since the last meeting. A speed survey in Scotland Road, attended by Speedwatch volunteers resulted in one ticket and two verbal warnings being issued. The PCSO will attend a village Speedwatch session. It was agreed that neighbourhood policing had improved. PCSO Reeve was thanked for attending and in turn she thanked the village for calling in suspicious activity, which was thought to result in a lower crime rate. It was observed that Neighbourhood Watch, the Neighbourhood Panels and e-cops worked well.

Cllr Reynolds was thanked for his report, which had been circulated and was taken as read.

Cllr Waters reported that SCDC was the best collector of Council Tax in the region and was efficient at rent collection.

Concern was expressed at dirty road name signs; Cllr Wyatt had reported these to the District Council (SCDC).

Cllr Irish reported Cllr Fane's concerns regarding ragwort in a field. Cllr Waters reported that this is being dealt with. The Parish Council will monitor the situation.

2. Apologies for absence and declarations of interest

Apologies were received from Cllr Fane and also from District Cllr Hall

3. To approve the minutes of the last meeting on 17 May 2011

The minutes of the previous meeting on 17 May 2011 were approved as a correct record (Prop DW, 2nd FN) and signed by the Chairman.

4. Matters arising from the last meeting

4.1 (1.2) Co-option to fill casual vacancy

No applications had been received – carried forward.

4.2 (1.5) Review and adoption of standing orders, financial regulations, risk assessment and any other model policies required by a parish council.

It was agreed to adopt the simplest possible Standing Orders, that is the mandatory sections. Meetings take place on the third Tuesday of each month at 8 pm, excluding December. that the Council does not meet in August or December. Rescission of a previous decision requires 3 members to sign the order. The Chairman is to act as the Clerk's line manager.

The risk assessment policy is to be updated with the current assets list and the policy is to be circulated and considered further at the next meeting.

Financial Regulations – the most basic model was adopted. There is no delegated spending and all decisions will be taken at meetings. In extreme emergency all members are to be contacted and emergency action agreed. The number of quotations for any expenditure will

be decided as and when at meetings.

The Freedom of Information and the Data Protection Acts were considered and the Clerk advised compliance. Concern was expressed that this was overly bureaucratic and the Council was already transparent in its activities.

- 4.3 (3.2) Richard Preston reply re speeding on Scotland Road and Local Speed Limit Policy
The reply was considered. Cllrs Irish and Rosewell are to meet to discuss ideas to present to Richard Preston at a meeting. The CCC speed limit policy detailing costs for various measures was noted.
- 4.4 CCC Libraries consultation opening hours
Members' comments on the hours had been sent to Cllr Reynolds and Bar Hill Parish Council.

5. Finance and procedure

- 5.1 To receive the financial report and approve the payment of bills
The financial report and bank reconciliation was received and considered and the invoices and bank statements were available before the cheques were signed.
The payments as listed in the report were approved for payment ^(Prop NI, 2nd DW).

LG Stoehr	Salary	£97.48
Grounds by Rounds	Grasscutting	£360.00
LGS Services	Admin support	£320.19

It was noted that Insurance cover was taken up with Aviva via Came and Company at a cost of £338.68 pa a saving of over £1000 over the three year term.
Cllr Waters left the meeting.

6. To consider any planning and tree works applications

- 6.1 Planning applications received
- 6.1.1 S/1048/11 – 18 Oakington Road – New dwelling and attached garage – The meeting was adjourned briefly to seek clarification on aspects of the plans from the applicant who was present. The Parish Council recommended approval.
- 6.1.2 S/0880/11 – The Old Chapel, Park Lane – Single Storey extension – It was noted that the Parish Council had recommended approval between meetings.
- 6.2 SCDC Decision Notices
- 6.2.1 S/0206/11 – 27-39 High Street – Erection of detached dwelling – to extend the time limit for implementation – Approved by SCDC..

7. To consider correspondence received

- 7.1 SCDC offer of speed stickers for wheelie bins
It was agreed to order 100 x 40 mph stickers and 20 x 30 mph stickers, to be distributed by the Speedwatch group. An article about bin stickers and Speedwatch will be placed in the newsletter by Cllr Rosewell.

8. Closure of meeting

The LGS Services contract is to be renewed for a further three months. Cllr Irish will re-advertise with a view to making an appointment at the September meeting.

There was no further business and the Chairman declared the meeting closed at 9.40 pm.

Signed _____ (Chairman) _____ (Date)

APPROVED