

**DRY DRAYTON PARISH COUNCIL
MINUTES OF THE MEETING
HELD ON TUESDAY 19 JULY 2011 AT 8 PM IN THE VILLAGE HALL**

Present: Cllrs: P Fane (Chairman), F Northrop, N Rosewell, R Stamford, and D Wyatt.

In attendance: Cllr Reynolds (County), Cllr Hall (District), five members of the public and Mrs K Baptie (Minutes Secretary LGS Services)

1. To elect a Chairman and to receive the declaration of acceptance of office

Cllr Fane was elected Chairman ^(Prop FN 2nd DW, unanimous)

Comments and observations from members of the public and District & County Councillors' reports

A resident enquired about the possibility of solar panels on the Village Hall. The Parish Council advised that it will be raised by the Village Hall Committee.

Cllr Reynolds report, which had been circulated was taken as read. Cllr Reynolds was asked for his views on the Localism Bill and he explained that he thought it would provide opportunities for villages. The Chairman suggested that the Parish Plan should be revived with the help of a working group.

Cllr Hall reported on business start up workshops that the District Council are running.

It was noted that 47% of the County Council's budget is spent on care for the elderly which will increase in the coming years.

2. Apologies for absence and declarations of interest

Apologies were received from Cllr Irish (out of parish) and also from District Cllr Waters.

3. To approve the minutes of the last meeting on 17 May 2011

The minutes of the last meeting were approved as a true record ^(Prop RS, 2nd NR) following one amendment in item 4.2 to record that the Council does not meet in August or December. The minutes were signed by the Chairman.

4. Matters arising from the last meeting

4.0.1 Agreed that the Parish Council fulfil its obligations on Freedom for Information and Data Protection and pay the £35 registration fee.

4.1 (1.2) Co-option to fill casual vacancy

No applications had been received – carried forward.

4.2 (4.3) Speeding on Scotland Road update

It was reported that Richard Preston had indicated at the meeting he had attended that the County Council has no funds to assist with speed measures but that the Localism Bill means Parish Council may be able to move matters forward. The next step is to formulate a plan with associated costs. The Parish Council was aware that loans/deferred payment options are available from CCC. Carried forward to a future meeting.

4.3 (4.2) Policies and risk assessment review

The updated assets list for the risk assessment policy was read and noted.

5. Finance and procedure

5.1 To receive the financial report and approve the payment of bills

The financial report and bank reconciliation was received and considered and the invoices

and bank statements were looked.

The payments were approved for payment^(Prop NI, 2nd DW).

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|-------------------|---------------|--------|
| Grounds By Rounds | Grass cutting | 360.00 |
| LGS Services | admin support | 300.98 |
| LG Stoehr | salary | 97.48 |
| HMRC | PAYE | 97.48 |

The HMRC amount being identical to the salary payment is to be clarified and the admin services breakdown is to be reviewed at the next meeting.

As there was only one signatory at the meeting it was agreed to add the Chairman as a third signatory to the accounts.

6. To consider any planning and tree works applications

6.1 Planning applications received

None.

6.2 SCDC Decision Notices

6.2.1 S/0840/11 – Cambridge Crematorium – New crematory, link corridor, glass roofed canopy and re-routing of side access – Approved by SCDC.

6.2.2 S/0880/11 – The Old Chapel, Park Lane – Single storey extension – Approved by SCDC.

7. To consider correspondence received

7.1 SCDC Community Pride and Village Hero Awards

Will consider recommending someone next year.

7.2 CCC Street lighting PFI project

The Parish Council had no objections in principle to the proposals and noted its opportunity to review at a later date when more information was received.

7.3 SCDC Draft Parish Charter

It was agreed that the relevant papers should be emailed to the District and County Councillors and to respond that the Parish Council would require further clarification before entering into any discussions.

7.4 PCC Treasurer retirement and successor appointment notification

The change in contact was noted and it was agreed to send a letter to the retiring Treasurer wishing him well.

The Chairman temporarily suspended the meeting to offer the public an opportunity to comment on the items discussed.

7.5 District Council Grounds Maintenance

The letter and plan from SCDC was considered and it was agreed to seek clarification from SCDC on which areas it maintains as none were shown on the plan.

8. Closure of meeting

It was agreed that the next meeting on 20 September would be preceded by an informal meeting of members.

There was no further business and the Chairman declared the meeting closed at 9.38 pm.

Signed _____(Chairman) _____ (Date)